

# TERMS AND CONDITIONS

## RSE RESEARCH GRANTS



These are the terms and conditions of the RSE Small Research Grants, Research Workshops and Networks. Applicants should read these carefully, as well as the general terms and conditions, before completing and submitting their application.

## THE ROYAL SOCIETY OF EDINBURGH (RSE)

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As Scotland's National Academy, the Royal Society of Edinburgh (RSE) supports high-quality academic research and public engagement activities. The RSE delivers upon its mission 'to promote the Advancement of Learning and Useful Knowledge' by supporting academic researchers, practitioners and policy makers, and in assisting the development, dissemination and deployment of research. The RSE's Research Awards Programme sits within, and delivers to, this overall mission.

## OVERVIEW OF SCHEMES

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**Small Research Grants** are designed to support personally conducted high-quality research. The awards are available to cover eligible costs arising from a defined research project. They are designed to encourage high-quality research and academic innovation and, where possible, to integrate with the overall programme of awards such that successful applications may lead to future bids for RSE Research Workshop or Network Grants funding, or act as preliminary investigations for other larger research grants. **Max £5k over 1 year.**

**Research Workshops** are designed to encourage collaborative investigation into a research proposition at an early stage of development. A Workshop is regarded by the RSE as "the coming together of scholars at the early stage of planning to develop collaborative research." This award is to encourage and support a range of colloquia to advance exploration of the topic: a single event sharing completed or advanced research is not eligible under this scheme. **Max £10k over 1 year.**

**Research Networks** are designed to create and/or to consolidate collaborative partnerships over a two-year period. 'Partnerships' may be defined in a range of ways and may involve collaboration between colleagues in different disciplines and institutions. The award may be used to expand the activities of existing Research Workshops, or to initiate new projects. Evidence of previous successful collaborative work amongst the participants will be an advantage. Any events organised must be outwith the RSE's and Young Academy's own programme of meetings. **Max £20k over 2 years.**

## APPLICANT ELIGIBILITY

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1. The awards are open to applications from Principal Investigators from all academic disciplines and all career stages who are eligible as one of the following:
  - a full or part-time academic in any academic discipline and are tenured and/or salaried staff of a Higher Education Institution (HEI), Research Institute (RI) or Cultural Institution (CI) in Scotland. Applicants must be on open-ended, continuing, or fixed term contracts which extend three months beyond the end-date of the envisaged grant period. The RSE grant cannot be used to extend an applicant's contract.
  - a retired academic in any academic field who retains demonstrable links with a Scottish HEI, RI or CI with a demonstrable commitment to teaching and research within that institution.
  - a full or part-time practitioner or research-active member of staff in any academic field employed by a Scottish Cultural Institution with a demonstrable commitment to teaching and research within that institution.

2. Applicants on short or fixed-term contracts should ensure their contracts extend for at least three months after the end of the proposed project. Early career researchers on staged contracts to permanent lectureship positions are eligible but must be in contract for the duration of the award.
3. Joint applications are accepted for the Research Workshops and Networks where there is evidence of the partners having worked together successfully previously to bring together complementary skills and expertise.
4. Collaborations may be between Scottish or overseas HEIs and/or practitioners, policy makers, Research Institutions and Cultural Institutions provided that: the lead applicant is based in Scotland; the key principles of the awards scheme are recognised; and the application is interdisciplinary.
5. A new application will not be considered when a report on a previous RSE grant is overdue.

## PROJECT ELIGIBILITY

6. Applicants may submit only one proposal to each scheme (Small Research Grants, Research Workshops or Network Grants). If an applicant applies to more than one scheme, the applications must be for different projects. Applicants submitting to more than one scheme should ensure that they detail how they will manage their time on all projects if each is successful. Applicants should apply to the scheme best suited to the proposed project.
7. The RSE Small Research Grants, Research Workshops and Network Grants can be held in any discipline or subject area.
8. Small Research Grants and Research Workshops Grants are funded for up to 12 months. Research Networks Grants are funded for up to 24 months.

## FUNDING

9. The following costs are eligible for funding, but vary between each award, refer to [Appendix A](#).
  - **Travel:** international and local; rate – economy or equivalent booked well in advance; including Tourist Tax; Visa; Accommodation; and Subsistence
    - **Small Research Grants:** Yes, to archives, libraries, other repositories, conferences, colloquia and workshops and visits to, or from, scholars with significant academic reputations in the applicant’s discipline.
    - **Research Workshop:** Yes, for organisers and speakers to attend the events organised.
    - **Research Network:** Yes, to archives, libraries, performances, exhibitions, conferences etc. by the participants.
  - **Event costs:** Post-event speaker dinner; venue/ room hire (expectation that host institute will contribute. Costs should be no more than equivalent-sized rooms at the RSE); catering; AV hire; professional photographic services; filming and editing; interpreters (e.g. BSL); event materials (fliers, posters, brochures, banners, delegate packs); publicity; receptions (excluding alcohol costs); up to 10% of event costs can be allocated to making the delivery of the event more accessible and inclusive. These funds are for delivery of the event, not for upgrading infrastructure;
  - **Administration assistance** (hourly or daily basis);
  - **Library fees, illustration permissions, copyright fees, photographic services;**
  - **Translation services and transcription of interviews;**
  - **Assistance with publication costs** (in the form of guarantee against loss or for illustrative material);
  - **Costs associated with disseminating results arising from the project** - through publication or presentation at specialist conferences, Dissemination costs are **normally up to a maximum of 10% of the requested budget;**
  - **Field work expenses;**
  - **Computing - specialist licenses;**
  - **Essential consumables** (including animal purchase and maintenance);
  - **Animal and plant licence fees** (where project specific);

- **Online event** (including live captioning and BSL interpreters, software licence for award holder. AV [for workshops and networks only]).  
**Online participant fees, laptops and other video equipment will not be included.**

**10.** The following costs are **not eligible** for funding:

- Insurance costs such as travel
- Medical expenses
- Computer hardware
- Bench fees
- Laboratory costs
- Departmental costs
- Excess baggage costs
- Expenses related to accompanying dependents
- Contributions towards salaries (except for business support for administration for the Research Network Grant only)
- Participation fees
- Alcohol costs
- Professional copy-editing
- Subventions for publishing
- Taxis to all Scottish airports
- Replacement staff time
- Equipment

**11.** Please also note:

- Where travel costs are concerned, advantage should be taken of any discount or concessionary fares available.
- Applicants are strongly encouraged to consider low carbon options such as online events and to justify fully any stated travel needs.
- Advantage should be taken of appropriate inexpensive accommodation available if relevant to the application.
- Full employment costs cannot be provided.
- Full economic costs are not provided.

**12.** An RSE Small Research Grant, Research Workshop and Network Grant may be topped up by an awardee's institution.

## CONTACT US

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- 13.** Please direct enquiries to: [Awards@theRSE.org.uk](mailto:Awards@theRSE.org.uk).

## APPENDIX A.

Type of Cost	Small Research Grants	Research Workshop Grants	Research Network Grants
Travel	Yes	Yes	Yes
Event costs	No	Yes	Yes
Administration assistance	No	No	Yes
Library fees, illustration permissions, copyright fees, photographic services.	Yes	No	Yes
Translation services and transcription of interviews	Yes	No	No
Assistance with publication costs	Yes	No	No
Costs associated with disseminating	Yes	Yes	Yes
Field Work Expenses	Yes	Yes	Yes
Computing - Specialist Licenses	Yes	No	No
Essential consumables	Yes	No	No
Animal and plant licence fees	Yes	No	No
Online event	Yes (AV - No)	Yes (AV - Yes)	Yes (AV - Yes)

**RSE**

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of Edinburgh*

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