



*The Royal Society  
of Edinburgh*

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## RSE COP 26 INTERNATIONAL CLIMATE CHANGE NETWORK GRANT

### Terms and Conditions

**These are the terms and conditions related to the RSE COP26 International Climate Change Network Grant. Applicants should read these carefully before completing and submitting their application.**

#### **THE ROYAL SOCIETY OF EDINBURGH (RSE):**

As Scotland's National Academy, the Royal Society of Edinburgh (RSE) supports high-quality academic research and public engagement activities. The RSE delivers upon its mission 'to promote the Advancement of Learning and Useful Knowledge' by supporting academic researchers, practitioners and policy makers, and in assisting the development, dissemination and deployment of research.

#### **COP 26:**

COP26 will take place in Scotland in November 2021. The UK Government has identified five themes for COP26: Adaptation and resilience; Nature; Energy transitions; Clean transport; and Finance. You are asked to indicate which of the five COP26 themes your proposal fits most closely (it may fit more than one). If your proposal does not fit within one or more of these themes, you **must** describe a theme that is closely-related to one of the COP26 climate change themes.

**The Purpose of this Call is:** to address climate change impacts ahead of Scotland's hosting of COP26 while fostering international collaboration in a post-Brexit world.

#### **Objectives of the Call:**

1. Strengthen international collaboration in a post-Brexit world to address ongoing climate change impacts.
2. Contribute international learning in Scotland ahead of COP26, reflecting either the COP26 themes of Adaptation and Resilience, Nature, Energy transitions, Clean transport, and/or Finance or a closely-related theme.
3. Focus on Global South perspectives and collaborations; share climate change outputs and networks between the Global South and Global North.
4. Clearly demonstrate how impact will be generated in Scotland and partner countries including both within and beyond academia.

## APPLICANT ELIGIBILITY

The Grant is open to all disciplines and all career stages. It is open to applicants who are a full or part-time academic in any discipline and are tenured and/or salaried staff of a Higher Education Institution (HEI), Research Institute (RI) or Cultural Institution in Scotland. Applicants must be on open-ended, continuing or fixed term contracts *which extend beyond the end-date of the envisaged grant period*. The RSE grant cannot be used to extend an applicant's contract.

## PROJECT ELIGIBILITY

1. The RSE COP 26 INTERNATIONAL CLIMATE CHANGE NETWORK GRANT must address a topic identified under 'COP26 Themes' above, or a closely-related subject accepted by the RSE's assessors.
2. The Project must build on existing international collaboration preferably with priority countries as listed below. It is NOT for the purpose of initiating new collaboration.
3. The Project must participate in international climate change research and be of benefit to Scotland in a post-Brexit context.

## PRIORITY COUNTRIES - DEFINITIONS

See Annex 1 (below).

## APPLICATION PROCESS

1. Only one application may be submitted on behalf of each existing international project.
2. Applications without two references received by the closing date will not be accepted.
3. Retrospective applications will be deemed ineligible, funds may only be applied after the award has been formally granted.

## SELECTION PROCESS AND TIMELINE

**Application Deadlines:** The Call for applications opens on 3 February 2021 at 12 noon. The deadline for applications is 3 March 2021 at 12 noon. Successful applicants should expect to be informed on or before 31 March 2021. Grants are for a period of between 3-6 months. The start date of the project must be between 1 April 2021 and 1 June 2021.

**Selection Criteria:** Applications will be assessed by a review panel within the RSE with reference to: adherence to the objectives of the call (see Objectives above and check **specific terms** in Section 9 of the Application form); whether the funding request is within the threshold and justified in relation to project delivery; applicant, co-applicant and network proposal; project plan, outputs and impact.

## FUNDING and ELIGIBLE COSTS

### Eligible costs:

- The **maximum sum** available for any one grant is £10,000 for a period of 3-6 months.
- Eligible costs comprise:
  - **Research time:** appropriate and recognised salary costs at a daily or hourly rate, excluding on-costs.
  - **Administrative assistance:** on a daily or hourly basis, at appropriate and recognised salary costs at an hourly rate, excluding on-costs.
  - **Research consumables:** examples include licenses for archival material or for computing/software specialist licenses that are required for research to be carried out; printed brochures for dissemination events; tea, coffee, lunch for meetings etc.; postage, stationery and photocopying. **Throughout the duration of the funded project, relevant Government legislation and guidelines for Covid19-safe contact must be observed.**
  - **Equipment and equipment-related items (relocation or maintenance).**
  - Library fees, illustration permissions, copyright fees, photographic services.
  - Assistance with publication costs (in the form of guarantee against loss or for illustrative material).
  - Translation services and transcription of interviews.
  - **Research-related travel:** reasonable expenses, using standard class fares (excluding first and business class travel), accommodation, subsistence, visa. **Throughout the duration of the funded project, Scottish, UK and relevant in-country Government legislation and guidelines, as well as any global guidelines that come into force during the project timeframe, for Covid19-safe travel and contact, must be observed.**
  - Costs associated with disseminating results arising from the project – through publication or presentation at specialist conferences. Dissemination costs are **normally up to a maximum of 10% of the requested budget.**
- **Ineligible costs:**
  - Salary on-costs, that is, National Insurance, Pension contributions.
  - Event costs

### Other Terms and Conditions

**Reporting:** Awardees are required to submit a final report within three months of the end of the period of the grant, using the template provided by the RSE when the offer of an award is made. Should the report not be submitted by the due date, or if it is deemed incomplete or unsatisfactory, the recipient of the award will be invited either to submit it within two weeks or to revise the report in line with the assessors' comments. The report should:

- a. outline the progress relative to the research programme and outcomes indicated in the original application;
- b. set out the main research objectives of the Grant;
- c. provide a list of all outputs, e.g. publications produced (or in progress), conference presentations, collaborations etc.;
- d. include a non-confidential executive summary.

**Payment of grant:**

- a. It is your responsibility to fully discuss finance arrangements with your host institution to ensure they are aware of their responsibilities;
- b. The award is paid by the RSE to the host institution which will pay the awardees;
- c. Payment to the institution will be made in arrears on receipt of an invoice. The invoice should be submitted for payment at the end date of the award;
- d. Payment will be subject to satisfactory performance and adherence to the Terms & Conditions governing the award. A percentage of payment may be withheld from the institution if the award holder fails to meet the requirements of the award described in the Terms & Conditions, including the meeting and reporting requirements below. In accepting this award, the Host Institution is expected to have in place policies covering misconduct together with procedures that would be applied should the award holder fail to abide by them. This award may be withdrawn should the awardee be found guilty of misconduct or unacceptable behaviour (both personal and work-related).
- e. The RSE can withdraw funding at any time if the terms and conditions or guidelines are not being completely adhered to and followed.

**Changes to the project:**

- a. The RSE must be consulted on, and informed of any significant changes to, the proposed project following approval of the application (e.g. change of institution). Failure to consult the RSE about proposed changes could result in funding being withdrawn.
- b. If the project has to be cancelled for any reason, the RSE will seek reimbursement of any funds held by the host institution.
- c. It will not be possible to carry forward unspent funds beyond the project end-date.

**Final financial reporting:**

- a. Within three months of the completion of the award, the host institution must submit a final statement of expenditure to the RSE, detailing the total amount received, actual spend and any outstanding balance to be returned to the RSE. The statement must be on headed paper and signed off by a senior member of the award finance team at the host institution.

**Publications and Other Outputs:** any publications or other outputs arising from the research funded by the award would be expected to acknowledge the RSE's support.

**Other conditions:**

- a. If the awardee is found to be guilty of research misconduct or personal misconduct the RSE may withdraw the award. Please see the RSE [website](#) for the definitions of good conduct and misconduct.
- b. If a material change in the applicant's circumstances should occur after submitting the application, details should be notified by email to the Research Awards Officer.
- c. By signing the application form and accepting the grant offer letter both the host institution and the applicant agree to be bound by the guidelines and terms and conditions upon acceptance of the award by the host Institution. Both the funder and the Royal Society of Edinburgh shall be entitled to enforce these terms and conditions.

## ANNEX 1: PRIORITY COUNTRIES - DEFINITIONS

This call aims to address climate change impacts ahead of Scotland’s hosting of COP26 while fostering international collaboration in a post-Brexit world. Preference may be given to those who work with any of the listed countries, however, *please note that your application will not be prejudiced if you work with institutions or individuals in countries not on these lists*. The listed countries are defined as follows:

Priority country grouping	Definition
Sub-Saharan Africa	Link to UN Definition: <a href="#">Sub-Saharan Africa</a>
Small Island Developing States	Link to UN Definition: <a href="#">Small Island Developing States</a>
<b>RSE Guidance on nations associated with the Global South:</b>	
<b>Africa</b>	<p>Angola            Benin, Botswana, Burkina Faso, Burundi            Cameroon, Cape Verde, Central African Republic, Chad, Congo, The Democratic Republic of Congo, Côte D’Ivoire            Equatorial Guinea, Eritrea, Ethiopia            Gabon, Gambia, Ghana, Guinea, Guinea-Bissau            Kenya            Lesotho, Liberia            Madagascar, Malawi, Mali, Mauritius, Mayotte, Mozambique            Namibia, Niger, Nigeria            Rwanda            Saint Helena, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, South Africa, South Sudan, Swaziland            Tanzania, Togo            Uganda            Western Sahara            Zambia, Zimbabwe</p>
<b>Arab States</b>	<p>Algeria            Bahrain            Comoros            Djibouti            Egypt            Iraq            Jordan            Kuwait            Lebanon, Libya            Mauritania, Morocco            Oman            Palestinian Territory            Qatar            Saudi Arabia, Somalia, Sudan            Tunisia            United Arab Emirates            Yemen</p>

<b>Asia and the Pacific</b>	<p>Afghanistan, American Samoa, Antarctica, Azerbaijan  Bangladesh, Bhutan, British Indian Ocean Territory, Brunei  Darussalam  Cambodia, China, Christmas Island, Cocos (Keeling) Islands, Cook  Islands  Fiji, French Polynesia, French Southern Territories  Guam  Heard Island and McDonald Islands  India, Indonesia, Iran  Kazakhstan, Kiribati, Kyrgyzstan  Lao  Macau, Malaysia, Maldives, Marshall Islands, Micronesia,  Mongolia  Nauru, Nepal, New Caledonia, Niue, Norfolk Island, Northern  Mariana Islands  Pakistan, Palau, Papua New Guinea, Philippines, Pitcairn Islands  Reunion  Samoa, Solomon Islands, Sri Lanka, Syrian Arab Emirates  Tajikistan, Thailand, Timor-Leste, Tokelau, Tonga, Turkmenistan,  Tuvalu  United States Minor Outlying Islands, Uzbekistan  Vanuatu, Vietnam  Wallis and Futuna</p>
<b>Europe</b>	<p>Armenia  Belarus  Georgia  Ukraine</p>
<b>South America and Latin America</b>	<p>Anguilla, Antigua and Barbuda, Argentina, Aruba  Bahamas, Barbados, Belize, Bolivia, Bouvet Island, Brazil  Cayman Islands, Chile, Colombia, Costa Rica, Cuba  Dominica, Dominican Republic  Ecuador, El Salvador  Falkland Islands, French Guiana  Granada, Guadeloupe, Guatemala, Guyana  Haiti, Honduras  Jamaica  Martinique, Mexico, Montserrat  Netherlands Antilles, Nicaragua  Panama, Paraguay, Peru, Puerto Rico  Saint Barthelemy, Saint Kitts and Nevis, Saint Lucia, Saint Martin,  Saint Vincent and Grenadines, South Georgia and the South  Sandwich Islands, Suriname  Trinidad and Tobago, Turks and Caicos Islands  Uruguay  Venezuela, Virgin Island (British), Virgin Islands (US)</p>